
Report to Performance and Value for Money Select Committee

Overview and Scrutiny Toolkit

Portfolio Holder: Chair of Committee

Officer Contact: Executive Director Corporate and Commercial

Report Author: Mark Stenson
Ext. 4783

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Purpose of the Report

To highlight to Members the Overview and Scrutiny Toolkit attached as Appendix 1

Executive Summary

The purpose of this toolkit is to provide assistance to those involved in the Overview and Scrutiny Process at Oldham Council.

Recommendations

Members note the toolkit developed to assist them undertake their future role as Scrutiny Members.

Overview and Scrutiny Toolkit

1 Background

1.1 This Committee is one of the two bodies appointed by the Council whereby non-executive members can examine how the Council provides its services, question how and why decisions are made and play a pivotal role in shaping future Council policies.

1.2 The Terms of Reference of this Committee are:

- a. To monitor and hold to account the performance of service delivery within Oldham MBC (OMBC), and its partners such as Unity Partnership, Oldham Community Leisure Limited (OCLL), etc. with particular reference to the Corporate Plan and all other strategic plans.
- b. To monitor and hold to account those responsible for implementing scrutiny recommendations that have been accepted by Cabinet.
- c. To monitor the performance of Healthwatch and other associated health organisations and other appropriate bodies.
- d. To monitor the efficiency of OMBC to assess whether efficiency savings are achieved.
- e. To scrutinize the annual budget setting and monitoring process.
- f. To identify areas for in depth scrutiny for referral to the Overview and Scrutiny Board where performance is weak and to require the Board to scrutinize policy/ service delivery change.
- g. To scrutinize issues identified as requiring improvement by external assessors (e.g. Ofsted, Care Quality Commission (CQC) etc. and on education matters, ensuring that there is appropriate statutory representation of co-opted members.
- h. To make recommendations to the Cabinet or to any partner organization on issues scrutinized relevant to those bodies.

2 Current Position

2.1 The purpose of the toolkit is to enable Members involved in Scrutiny to understand the process and provide guidance in undertaking their role. It is subject to regular review and attached at Appendix 1 to this report.

3 Key Issues for Overview and Scrutiny to Discuss

3.1 Whether this toolkit supported by the training given at the beginning of the meeting is sufficient at the first meeting of this new Committee to prepare Councilors for the role they are expected to undertake.

4 **Key Questions for Overview and Scrutiny to Consider**

4.1 None at this stage.

5. **Links to Corporate Outcomes**

5.1 Effective Scrutiny supports the delivery of the Corporate Objectives detailed in the Corporate Plan.

6 **Additional Supporting Information**

6.1 None

7 **Consultation**

7.1 None

8 **Appendices**

8.1 Appendix 1 Overview and Scrutiny Toolkit.